



Brent

Cabinet

Monday 12 November 2018 at 4.00 pm

Boardrooms 3-5 - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)

McLennan (Vice-Chair)

Agha

Farah

Hirani

Miller

M Patel

Krupa Sheth

Southwood

Tatler

Leader of the Council

Deputy Leader of the Council and Lead Member for
Resources

Lead Member for Schools, Employment and Skills

Lead Member for Adult Social Care

Lead Member for Public Health, Culture & Leisure

Lead Member for Community Safety

Lead Member for Children's Safeguarding, Early Help
and Social Care

Lead Member for Environment

Lead Member for Housing & Welfare Reform

Lead Member for Regeneration, Highways & Planning

For further information contact: Thomas Cattermole, Head of Executive and
Member Services, 020 8937 5446, thomas.cattermole@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the
minutes of this meeting have been published visit:

democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 10

To approve the minutes of the previous meeting held on 15 October 2018 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any reference reports from any of the Council's three Scrutiny Committees.

Community Well-being reports

7 St. Raphael's Estate - Housing Options Appraisal 11 - 56

The report seeks approval for the work that will lay the foundations for improving life on the St Raphael's Estate.

Ward Affected:
Stonebridge

Lead Member: Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)

Contact Officer: Hakeem Osinaike, Operational Director Housing

Tel: 020 8937 2023

Hakeem.Osinaike@brent.gov.uk

Children and Young People reports

8 School Place Planning Strategy 2019-2023 57 - 102

The report provides Cabinet with a new School Place Planning Strategy covering the period 2019 to 2023.

Ward Affected:
All Wards

Lead Member: Lead Member for Schools,
Employment & Skills (Councillor Amer Agha MB
BS, MSc, PHCM)

Contact Officer: Shirley Parks, Head of
Partnerships, Planning and Performance
Tel: 020 8937 4529
Shirley.Parks@brent.gov.uk

Regeneration and Environment reports

9 Statement of Gambling Principles 2019-2022 103 - 232

The London Borough of Brent is a *Licensing Authority* under the Gambling Act 2005(the Act). Section 349 of the Act requires all licensing authorities to prepare and publish every three years a Statement of Gambling Principles that sets out their policy for dealing with applications and regulating gambling premises within their borough. The Act also requires licensing authorities to keep the Statement under review from time to time.

The current Statement of Principles was agreed in November 2015.

Ward Affected:
All Wards

Lead Member: Lead Member for Community
Safety (Councillor Tom Miller)

Contact Officer: Yogini Patel, Senior
Regulatory Service Manager
Tel: 020 8937 5262
yogini.patel@brent.gov.uk

10 Brent Design Guide Supplementary Planning Document (SPD1) Adoption. 233 - 302

The paper outlines the consultation responses received between 24 May 2018 and 5 July 2018 on the draft Brent Design Guide Supplementary Planning Document (SPD1).

Ward Affected:
All Wards

Lead Member: Lead Member for Regeneration,
Highways, Planning (Councillor Shama Tatler)

Contact Officer: Joris van der Starre, Principal
Urban Design Officer
Tel: 020 8937 2303
Joris.vanderStarre@brent.gov.uk

Resources reports

11 Business Rates and Associated IT Support Contract Award 303 - 318

The report requests authority to award a contract for the provision of Business Rates and associated I.T. Support as required by Contract Standing Order No 88

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Margaret Read, Director of Brent Customer Services
Tel: 020 8937 1521
margaret.read@brent.gov.uk

12 Delegation of Decision and Award of a Printing Services Contract for the ICT Shared Service Authorities 319 - 326

The report relates to the provision of printing services to the ICT Shared Service London Boroughs of Brent, Lewisham and Southwark, and to the Local Government Association. The authorities are seeking a single supplier to be responsible for the printing services, including multifunctional devices, the print room in Brent Civic Centre, and offsite hybrid mail and bulk printing.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Prod Sarigianis, Head of Digital Services
Tel: 020 8937 6080
prod.sarigianis@brent.gov.uk

Chief Executive's reports

13 Changes to Local Government Association Membership 327 - 330

On 4 July 2017, the Local Government Association (LGA) General Assembly, passed a resolution to create a new incorporated LGA, set up as an unlimited company, in place of the unincorporated association.

The report sets out the background to this decision and seeks Cabinet approval for the Council to participate in the new arrangements.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Peter Gadsdon, Director, Performance, Policy and Partnerships
Tel: 020 8937 1400
peter.gadsdon@brent.gov.uk

14 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified under paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

- Item 11 - Business Rates and Associated IT Support Contract Award (Appendix 1)

15 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: Monday 10 December 2018



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.